

ORDINANCE NO. 2018-

AN ORDINANCE OF THE CITY OF GRANBURY, TEXAS, CREATING THE GRANBURY CULTURAL ARTS COMMISSION; PROVIDING FOR COMMISSIONERS; PROVIDING FOR APPOINTMENT OF COMMISSIONERS; ESTABLISHING TERMS OF OFFICE; AUTHORIZING RULES OF PROCEDURE; ESTABLISHING DUTIES AND RESPONSIBILITIES; PROVIDING FOR EXPENSES AND ADMINISTRATIVE SUPPORT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Granbury (“City”) recognizes the importance of developing programs to expand the arts in the community; and

WHEREAS, arts and cultural programs in the community can enhance the quality of life for Granbury citizens; and

WHEREAS, the City desires to work cooperatively with private citizens, foundations, corporations, institutions, and agencies committed to the preservation and development of programs and activities related to the arts, including funding requests for Council-budgeted funds; and

WHEREAS, the City desires to create and establish an arts commission to serve in an advisory capacity to the City Council to make recommendations concerning the resources and needs of the community on the subject of the arts including strategies to encourage community involvement in the arts;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANBURY, TEXAS:

SECTION 1. GRANBURY CULTURAL ARTS COMMISSION

1. *Creation and Establishment.* There is hereby created and established the Granbury Cultural Arts Commission (“GCAC”) in the City of Granbury. The GCAC shall report to and act solely in an advisory capacity to the City Council.
2. *Commissioners and Appointment.* There shall be seven (7) commissioners of the GCAC. At least four of commissioners shall be residents of the City. Three (3) of commissioners of the GCAC may reside in outside the corporate city limits of the

city. The City of Granbury City Council shall appoint the members to the GCAC. The Board of Directors of the Granbury Arts Alliance may recommend to the City Council nominations for membership of the GCAC. The commissioners shall serve at the pleasure of the City Council without compensation. Any commissioner may be removed by the City Council at any time, with or without cause. Any seated commissioner shall not participate or vote on any matter involving any organization of which he is a member, employee, board member or officer. The Granbury Arts Alliance Board Chairman or his/her designee and the Granbury City Manager or his/her designee shall serve as ex-officio members of the GCAC. The two ex-officio members shall not be counted toward a quorum and do not vote on any matter before the GCAC.

3. *Election of Officers.* The GCAC shall elect its own Chairperson and Vice-Chairperson and may create and fill such other offices as may be determined to be required. Election of officers shall be held on the date of the first regular GCAC meeting in October of each year, except in 2018 when elections shall be held as soon as possible upon the City Council's appointment of at least a quorum of commissioners.
4. *Terms of Office.* After the initial staggered terms are completed, commissioners of the GCAC shall serve for a term of two years, unless a commissioner is removed from office, dies or resigns from office prior to the expiration of his term. Appointments to the GCAC shall be made in January of each year except for the initial appointments to establish the commission, which may occur at any time when placed on the City Council agenda. Each term shall commence on the date of appointment and end on the date of the first regular GCAC meeting in February during the year in which the term expires. The commissioners shall serve staggered terms. The even numbered positions shall serve an initial term of less than two years. No commissioner of the GCAC shall serve more than three (3) consecutive two-year terms.
5. *Rules of Procedure.* The GCAC is authorized to establish and adopt rules, regulations, policies and procedures for the conduct of its meetings; however, such rules, regulations, policies and procedures shall be consistent with the general laws of the state of Texas, the City Charter and any other ordinances of the City or policies of the City Council. The GCAC shall comply with the Texas Open Meetings Act.
6. *Expenses and Administrative Support.* The City Council may appropriate a budget for use of the GCAC in meeting such expenses and expenditures as may be necessary in the exercise of its duties. All Commission expenditures shall be processed through the City Manager's office. The City may provide to the GCAC necessary administrative and executive level support, such as record keeping, posting agendas, similar to any other city board or commission, to facilitate the official business of the GCAC. The City Council may establish a line item in the City's budget which shall represent an allocation of funds to be expended on arts projects and which may be in accordance with the GCAC periodic recommendations to the City Council.

7. *Meetings.* The GCAC shall meet not less than four times annually or at such times as may be deemed necessary by the Commission for the completion of its responsibilities. The initially-appointed commissioners however, shall meet as often as may be deemed necessary by the Commission for purposes of, but not limited to, developing work plans; creating subcommittees; establishing guidelines, subject to approval by the City Council; and receiving training, including training from outside consultants and experts. A majority of the commissioners being four (4) of the GCAC shall constitute a quorum for transacting business. Any action taken by a majority of the commissioners present, when those present constitute a quorum, at any regular or special meeting of the GCAC shall be deemed to be the action of the Commission.

8. *Duties and Responsibilities.* The GCAC shall discharge the following responsibilities:
 - a. Develop for adoption and approval by the City of Granbury City Council a Public Arts Policy and Master Plan.
 - b. Develop cooperation and coordination with private citizens, institutions, agencies and local, regional and national art organizations interested in conducting activities related to the arts.
 - c. Provide and assist in the development of the arts in the City by providing a biannual “state of the arts” assessment to the City Council.
 - d. Make recommendations to the City Council relative to expenditures of budgeted and allocated city funds for the purpose of promoting and sustaining the arts as well as tourism and economic development in the City and its environs.
 - e. Advise and assist the City Council in connection with proposed arts related programs within the community.
 - f. Recommend, advise, cultivate and create a robust arts ecosystem for the city of Granbury.

SECTION 2. SEVERABILITY

If any section, subsection, sentence, phrase, or word of this Ordinance shall be held to be unconstitutional, illegal or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

SECTION 3. EFFECTIVE DATE

This ordinance shall be effective on the date it is adopted by the City Council of Granbury.

PASSED AND APPROVED this 19th day of July 2018.

Nin Hulett, Mayor

ATTEST:

Carla Walker, City Secretary